

ADOPTED  
6.1

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

March 18, 2025

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education  
From: Thomas W. Taylor, Superintendent of Schools  
Subject: Procurement Contracts of \$25,000 or More



☐ Information ☒ Action

**Superintendent Recommendation:**

The superintendent recommends that the Board of Education approve the request to expend up to the indicated values for procurement contracts of \$25,000 or more. These contracts support districtwide purchases and are not limited to a specific office.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted for the purchase and finance of four refrigerated cargo trucks through Bid No. 7104.8 in the amount of \$736,813; now therefore be it

Resolved, that four refrigerated cargo trucks be purchased and financed for a five-year term in the amount of \$736,813 under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That having been duly advertised or justified, the following contracts be awarded with the spending authority up to the values indicated, to the most responsive and responsible bidders or offerors meeting specifications as follows:

MPS208003 Musical Instruments, Furniture, and Equipment—Extension  
Responsible Offices: Office of the Chief Academic  
Officer—Office of Curriculum and Instructional Programs  
Description: This is a request to exercise the second of three  
possible annual extensions of the contract for the purchase of  
musical instruments, furniture, and equipment used by all levels  
of instruction.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112 and Montgomery County Public Schools (MCPS) Regulation DJA-RA, *Procurement of Equipment, Supplies, and Services*

Awardees: (See note on page 8)

Guitar Center Stores Inc., dba Music and Arts,  
Frederick, Maryland

Jim Melhart Piano and Organ Company,  
dba Melhart Music Center, McAllen, Texas

JKM Music Group, LLC,  
dba Jordan Kitt's Music, Rockville, Maryland

Lashof Violins, LLC,\* Gaithersburg, Maryland

L & L Music-Wind Shop, Inc., Gaithersburg, Maryland

Peripole Inc., dba Peripole Music, Salem, Oregon

Shar Products Company, dba Shar Music, Ann Arbor, Michigan

Washington Music Sales Center, Inc.,

dba Washington Music Center, Wheaton, Maryland

Wenger Corporation, Owatonna, Minnesota

West Music Company, Inc., Coralville, Iowa

Total

\$925,000

20SC-171

Lock and Locksmith Services

Responsible Office: Office of Facilities Management—Division  
of Design and Construction

Description: This is a request to approve the annual bridge  
contract through Anne Arundel County Public Schools to  
upgrade locks at various schools.

Procurement Authority: Annotated Code of Maryland,  
Education Article §5-112 (a) (3)

Awardee:

Independent Hardware, Inc., Philadelphia, Pennsylvania

\$600,000

210902

Classroom and Teaching Aids Goods and Services—Extension

Responsible Office: Office of the Chief Academic  
Officer—Foundations

Description: This is a request to exercise the final extension of  
the bridge contract through TIPS USA for Science, Technology,  
Engineering, and Mathematics (STEM) programs. The contract  
will expire on October 31, 2025. A new contract will be issued  
this spring.

Procurement Authority: Annotated Code of Maryland,  
Education Article §5-112 (a) (3)

Awardees:

LEGO Brand Retail, Inc.,

dba LEGO Education US, Enfield, Connecticut

Vernier Software & Technology Inc., Beaverton, Oregon

Total

\$350,000

269EMCPS- 22-004	<p>Smart Athletic Surfaces and Services Responsible Office: Office of School Support and Improvement—Department of Athletics Description: This is a request to approve the bridge contract through EdgeMarket to provide maintenance and repair services for the artificial turf fields at various locations. Procurement Authority: Annotated Code of Maryland, Education Article §5-112 and MCPS Regulation DJA-RA <u>Awardee:</u> Gold Standard Consulting, LLC, dba Keystone Sports Construction, Phoenixville, Pennsylvania</p>	\$200,000
4005.10	<p>Woodwind and Brass Instrument Repairs Responsible Office: Office of Curriculum and Instructional Programs—Department of Pre-K–12 Curriculum Description: This is a request to approve the new annual contract for the repair and maintenance of MCPS-owned instruments used in the band programs. Procurement Authority: Annotated Code of Maryland, Education Article §5-112 and MCPS Regulation DJA-RA <u>Awardees:</u> Guitar Center Stores Inc., dba Music and Arts, Frederick, Maryland L&amp;L Music–Windshop Inc., Gaithersburg, Maryland SLC Education Group, LLC, dba Zeswitz Music, Reading, Pennsylvania Washington Music Sales Center, Inc., dba Washington Music Center, Wheaton, Maryland Total</p>	\$80,000
4058.8	<p>Office Furniture—Extension Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to exercise the second of four possible annual extensions of the contract for the purchase of office furniture including desks, chairs, lateral files, and bookcases for new and modernized schools and replacement furniture in schools and offices. Procurement Authority: Annotated Code of Maryland, Education Article §5-112 and MCPS Regulation DJA-RA <u>Awardees:</u> (See note on page 8) Ameron Design Associates, Inc., Towson, Maryland Douron, Inc.,* Baltimore, Maryland Total</p>	<p>\$95,000 <u>\$400,000</u> \$495,000</p>

4065.14	<p>Ceramic Supplies—Extension Responsible Offices: Office of District Operations—Department of Materials Management—Office of Curriculum and Instruction—Fine Arts Description: This is a request to exercise the final annual extension of the contract for the purchase of ceramic supplies stocked in the Department of Materials Management (DMM) warehouse. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> Ceramic Supply DMV, LLC, dba Clayworks Supplies, Baltimore, Maryland</p>	\$40,000
4067.1	<p>Classroom Bookcases Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to approve a new annual contract for the purchase of bulk-ordered classroom bookcases. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> School Specialty LLC, Greenville, Wisconsin</p>	\$52,000
4088.13	<p>Media Center Supplies—Extension Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to exercise the first of three possible annual extensions of the contract for the purchase of media center and laminating supplies stocked in the DMM warehouse. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> Pyramid Paper Company, Tampa, Florida School &amp; Office Services, Monkton, Maryland</p>	\$60,000
4586.8	<p>Purchase of Printed Music—Extension Responsible Office: Office of Curriculum and Instructional Programs—Department of Pre-K–12 Curriculum Description: This is a request to exercise the third of three possible annual extensions of the contract for the purchase of printed music for orchestra, band, and chorus. Three vendors have offered discounts on the music catalogs. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA</p>	

	<u>Awardees:</u> Guitar Center Stores Inc., dba Music and Arts, Frederick, Maryland Luck's Music Library, Madison Heights, Michigan Stanton's Sheet Music, Inc., Columbus, Ohio Total	\$30,000
4599.4	Vertical File Cabinets—Extension Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to exercise the second of four possible annual extensions of the contract for the purchase of vertical file cabinets in schools and MCPS offices. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> (See note on page 8) Douron, Inc.,* Owings Mills, Maryland	\$200,000
7104.8	Refrigerated Cargo Truck Responsible Office: Office of District Operations—Division of Food and Nutrition Services Description: This is a request to approve the finance/purchase of four refrigerated box trucks with lift gates to be financed for a five-year period. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> Beltway International Trucks, Baltimore, Maryland	\$736,813
7121.8	Asbestos Abatement and Indoor Air Quality Equipment and Supplies—Extension Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance Description: This is a request to exercise the first of three possible annual extensions of the contract for the purchase and delivery of asbestos abatement and indoor air quality equipment and supplies. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardees:</u> American Environmental Enterprises, Inc., Glen Mills, Pennsylvania Aramsco, Inc., Thorofare, New Jersey Total	\$198,144 <u>\$118,237</u> \$316,381

7124.7	<p>Pest Control Materials—Extension Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance Description: This is a request to exercise the first of four possible annual extensions of the contract for the purchase of pest control materials. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardees:</u> (See note on page 8) ES OPCO USA LLC, dba Vesperis, Chicago, Illinois Heritage Landscape Supply Group, Inc., McKinney, Texas Rentokil North America Inc.,* dba Target Specialty Products, Wyomissing, Pennsylvania Total</p>	\$48,000
9021.11	<p>Doors and Door Hardware—Extension Responsible Office: Office of Facilities Management—Division of Maintenance and Operations Description: This is a request to exercise the first of three possible annual extensions of the contract for the purchase of doors and door hardware used by staff in the Division of Maintenance and Operations. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> Liberty Lumber and Supply Company, Baltimore, Maryland</p>	\$250,000
9186.19	<p>Asbestos Abatement Contractor's Pre-Qualification—Extension Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance Description: This is a request for the approval of the annual extension of the contract that pre-qualifies asbestos contractors. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardees:</u> (See note on page 8) A&amp;I Inc., Rosedale, Maryland ACM Services, Inc., Rockville, Maryland Asbestos Specialists, Inc., Elkridge, Maryland Atmost Solutions Inc.,* Washington, District of Columbia Baka Kasule/Atlas Envirocare and Abatement Services, LLC,* Silver Spring, Maryland Barco Enterprises, Inc.,* White Marsh, Maryland CCAPS Construction LLC,* Baltimore, Maryland Goel Services, Inc.,* Landover, Maryland</p>	

	Inspection Experts, Inc.,* Columbia, Maryland Matos Builders, LLC,* Baltimore, Maryland Progress Environmental, LLC, Capitol Heights, Maryland Retro Environmental, LLC, Eldersburg, Maryland SanDow Construction, Inc.,* Bladensburg, Maryland Total Environmental Concepts, Inc., Laurel, Maryland Waco, Inc., Sandston, Virginia Total	\$500,000
9465.1	Fabricate and Install New Digital Signs—Extension Responsible Office: Office of Facilities Management—Division of Design and Construction Description: This is a request to exercise the fourth and final annual extension to prequalify vendors to fabricate and install new digital signs at various locations. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardees:</u> (See note on page 8) Nevco, Greenville, Illinois Shannon Baum Signs,* Eldersburg, Maryland Sign Enterprise, Inc.,* Severna, Maryland W.J. Strickler Sign Company, New Oxford, Pennsylvania Total	\$500,000
9706.5	Athletic Grass Field Maintenance at Various Locations Responsible Office: Office of Well-Being and Student Services—Department of Athletics Description: This is a request to approve the addition of a vendor for manual line painting to the new annual contract used to maintain an active listing of viable companies capable of providing field maintenance services for MCPS athletic grass fields. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA <u>Awardee:</u> AirTime Landscaping and Construction, Germantown, Maryland	\$0

9730.3	Roofing Maintenance Programs at Various Facilities with Vegetative Roofs Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance Description: This is a request to approve the new annual contract to provide roof maintenance at various facilities with vegetative roofs. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and MCPS Regulation DJA-RA	
	<u>Awardee:</u> Riverbend Nursery, LLC, Riner, Virginia	\$675,000
TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE		\$6,058,194

\*Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the MCPS website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

TWT:IAW:RR:amd

Attachment



Bid Activity Report  
March 18, 2025

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
MPS208003	Musical Instruments, Furniture, and Equipment—Extension	39	2	12	2	10	1
095.23.B3	Theatrical Rigging & Architectural Lighting Inspections, Maintenance and Repair Services	Bridge Through Howard County Public School System					
20SC-171	Lock and Locksmith Services	Bridge Through Anne Arundel County Public Schools					
210902	Classroom and Teaching Aids Goods and Services—Extension	Bridge Through TIPS USA					
269EMCPS-22-004	Smart Athletic Surfaces and Services	Bridge Through EdgeMarket Cooperative Pricing System					
4005.10	Woodwind and Brass Instrument Repairs	4	0	4	0	4	0
4035.8	HVAC/Refrigeration Equipment and Parts--Extension	22	3	12	1	7	0
4058.8	Office Furniture—Extension	10	5	3	1	2	1
4065.14	Ceramic Supplies—Extension	15	1	4	1	1	0
4067.1	Classroom Bookcases	6	2	4	0	1	0
4087.13	Office and School Supplies—Extension	34	16	8	3	8	4
4088.13	Media Center Supplies--Extension	6	0	4	0	2	0
4114.7	Classroom Furniture--Extension	8	1	6	1	3	1
4121.21	Office Papers, Virgin and Recycled—Extension	19	5	6	1	3	0
4586.8	Purchase of Printed Music—Extension	12	3	4	0	3	0
4599.4	Vertical File Cabinets—Extension	11	5	1	1	1	1

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BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
7104.8	Refrigerated Cargo Truck	12	1	1	1	1	0
7121.8	Asbestos Abatement and Indoor Air Quality Equipment and Supplies—Extension	19	4	3	0	2	0
7124.7	Pest Control Materials—Extension	4	2	4	2	3	1
9021.11	Doors and Door Hardware—Extension	15	2	3	0	1	0
9186.19	Asbestos Abatement Contractor's Pre-Qualification—Extension	25	8	15	8	15	8
9340.7	Hot Mix Asphalt Replacement at Various Locations—Extension	15	4	5	2	5	2
9465.1	Fabricate and Install New Digital Signs—Extension	9	2	4	2	4	2
9472.1	Emergency Responder 2-Way Radio Amplification System—Extension	19	2	3	0	3	0
9706.5	Athletic Grass Field Maintenance at Various Locations	19	2	12	0	1	0
9730.3	Roofing Maintenance Programs at Various Facilities with Vegetative Roofs	15	1	3	1	1	0